

City of Harlan – Harlan Historical Preservation Commission 02-21-2022

The Harlan Historical Preservation Commission was called to order by Chairperson Gene Gettys at Noon, Monday, February 21, 2022 in the City Council chambers.

Present: Gene Gettys, Sharon Lucke, Roger Bissen, Jay Christensen & Jerry Henscheid

Absent: None

Also Present: Julie Erickson, recording secretary.

It was moved by Lucke and seconded by Christensen to approve the agenda. Motion carried unanimously.

Any conflicts of interest to be stated, if applicable.

It was moved by Bissen and seconded by Lucke to approve the minutes of the 12/6/2021 meeting. The motion carried unanimously.

Gettys provided an update on the grants currently still outstanding from FY 21/22. There are four (4) outstanding grants.

Bissen advised that several 911 numbers are still missing from the storefronts. He will contact the owners to have them installed.

Bissen was called out and left the meeting at 12:30 PM.

The committee reviewed the 7 applications that were received for FY 22/23 totaling over \$57,720. There would be a 13% reduction if all grants are approved. There are several applications that require follow-up. Julie will reach out to the applicants and get additional feedback and will report back to the committee.

Follow-up meeting will be held Friday, February 25, 2022 at 8:00 AM for final approval of grants.

Adjourned.

Julie Erickson, Recording Secretary

"These minutes are as recorded by the secretary and are subject to approval at the next regular meeting."

City of Harlan – Harlan Historical Preservation Commission 02-25-2022

The Harlan Historical Preservation Commission was called to order by Chairperson Gene Gettys at 8:00 AM, Friday, February 25, 2022 in the City Council chambers.

Present: Gene Gettys, Sharon Lucke, Roger Bissen, Jay Christensen (Via Zoom) & Jerry Henscheid (Via Zoom)

Absent: None

Also Present: Julie Erickson, recording secretary, Mike Kolbe, Mayor.

It was moved by Lucke and seconded by Bissen to approve the agenda. Motion carried unanimously.

Any conflicts of interest to be stated, if applicable. Jerry Henscheid will abstain from voting on his own application for 601 Court Street and for the application from Kevin Osborn at 1016 6th Street due to contractor work to be done on that building by Henscheid.

It was moved by Bissen and seconded by Christensen to approve the minutes of the 2/21/2022 meeting. The motion carried unanimously.

2022-USF007 – 601 Court Street. Motion by Lucke, second by Bissen to approve application as presented. Motion carried. Abstain: Henscheid

2022-USF006 – 1024 6th Street. Motion by Bissen, second by Christensen to approve the application with amended size of window opening and upon receipt of updated quote. Motion carried unanimously.

2022-USF004 – 911 7th Street. Motion by Lucke to approve application contingent on receiving a final drawing and photographs of proposed garage doors, and that they do include some glass on the doors. Second by Bissen. Motion carried unanimously.

2022-USF003 - 1016 6th Street. Motion by Lucke to approve application contingent on receiving an actual quote for the paint/stucco work as well as replace/repair transom windows, not to exceed \$5,900.00. Second by Christensen. Ayes: Gettys, Christensen & Lucke. Nay: Bissen. Abstain: Henscheid. Motion Carried.

2022-USF002 – 612 Market St. Motion Lucke to approve application as submitted. Second by Bissen. Motion carried unanimously.

2022-USF001 – 516 Market St. Motion by Christensen to approve application as submitted. Second by Henscheid. Motion carried unanimously.

Discussion was held on the possibility of grant dollars being used to repair lower stories. Staff will research this. A meeting will be scheduled for May for further discussion on several items.

Adjourned.

Julie Erickson, Recording Secretary

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City of Harlan – Harlan Historical Preservation Committee 06-06-2022

The Harlan Historical Preservation Committee was called to order by Chairperson Gene Gettys at 12:00 PM, Monday, June 6, 2022 in the City Council chambers.

Present: Gene Gettys, Sharon Lucke, Roger Bissen, Kyle Lindberg & Jerry Henscheid

Absent: None

Also Present: Julie Erickson, recording secretary, Jay Christensen, Mayor.

City Administrator Gettys welcomed Kyle Lindberg as the new committee member and council liaison.

It was moved by Bissen and seconded by Lindberg to approve the agenda. Motion carried unanimously. Member Sharon Lucke arrived at 12:08 PM.

Any conflicts of interest to be stated, if applicable. Jerry Henscheid will abstain from voting on Agenda Item #5 – Review of Catalyst Grant for 601 Court Street as he is the property owner.

It was moved by Bissen and seconded by Gettys to approve the minutes of the 2/25/2022 meeting. The motion carried unanimously.

The Commission reviewed the status of the Catalyst Grant for 601 Court Street. Jerry Henscheid property. Henscheid provided a detailed list of items that have been completed and items to complete. He explained that there have been some delays with contractor work over the past year due to various reasons. He is requesting a 4-month extension to 10/31/2022 to complete this project. The State has indicated support of this extension with Mayor/Council approval. It was moved by Bissen and seconded by Lindberg to approve the grant extension to 10/31/2022 with an actual anticipated completion date of 9/30/2022 based on information provided by Henscheid. Motion Carried with Henscheid abstaining.

Staff provided updates on the four remaining grants from the 2021/2022 HHPC Grant cycle. The projects at 1018 6th Street #201 and 1001 7th Street are now complete and ready for disbursement of funds and review by Council.

Staff received receipts for partial completion of the projects at 1017 and 1023 7th Street. The windows were not able to be replaced as indicated due to cost increases and wait time for delivery of windows. It was moved by Lindberg and seconded by Henscheid to recommend to Council to approve payment for partial completion of both of these projects. Motion carried unanimously.

Discussion was held regarding including the possibility of grant funding for basement residential projects. No action was taken.

Discussion was held regarding future grant eligibility for applicants who do not complete their projects within the timeline or withdraw after the approval process has occurred. It was determined that staff will review the application packet and add additional language regarding this topic. This will be brought up at a future meeting for consideration.

Jerry Henscheid left the meeting at 1:02 PM

The committee spent some time discussing the idea of increasing the eligibility boundary area based on requests by a few property owners. The committee recommended keeping the boundaries the same until such time as all current properties have had opportunity to utilize grant funding. This subject can be discussed again if grant applications fall away in future years.

Gettys provided information regarding past status for the committee including April 10, 2006 disbanding the Commission, Resolution 1910 (2010) establishing the Revitalization Review Task Force, Resolution 2182 (2015) establishing the Downtown Upper Story/Façade Committee. An updated resolution will be prepared for the next committee meeting establishing membership and authority.

Adjourned.

Julie Erickson, Recording Secretary

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City of Harlan – Harlan Historical Preservation Committee 12-15-2022

*Denotes being present via Zoom

The Harlan Historical Preservation Committee was called to order by Chairperson Gene Gettys at 12:00 PM, Thursday, December 15, 2022 in the City Council chambers.

Present: Gene Gettys, Sharon Lucke, Roger Bissen, & *Jerry Henscheid

Absent: Kyle Lindberg

Also Present: Julie Erickson, recording secretary, Jay Christensen, Mayor, Troy Schaben, Councilmember

It was moved by Sharon Lueke and seconded by Roger Bissen to approve the agenda. Motion carried unanimously.

Any conflicts of interest to be stated, if applicable.

It was moved by Roger Bissen and seconded by Sharon Lueke to approve the minutes of the 06/06/2022 meeting. The motion carried unanimously.

The Committee reviewed the status of the current grant cycle and noted that only one grant is outstanding.

It was moved by Roger Bissen and seconded by Jerry Henscheid to approve the grant application packet as presented and to add to the Grant Timeline, February 16, from 5 PM to 7 PM and February 20 from 11 AM to 1 PM as application interview dates for the 2023/2024 grant period. Motion Carried Unanimously.

After discussion, it was moved by Jerry Henscheid and seconded by Sharon Lucke to add language to the Grant Agreement that states “An Owner which does not complete the awarded project within the agreement guidelines and timelines, may be restricted from applying for future grants for the same, or other parcels, in the eligible area for two (2) grant cycles.”

It was moved by Sharon Lueke and seconded by Roger Bissen to recommend to council that the HHPC Committee terms and members be defined as follows:

HHPC Membership

- City Administrator (standing)
- Fire Chief/Building Inspector (standing)
- City Council Member* (every 2 years, thru 12/31/23)
- Downtown Parcel Owner within the District* (every 3 years, thru 12/31/24)*
- City of Harlan Resident* (every 3 years, thru 12/31/25)

Maximum of 2 terms

Motion Carried Unanimously.

Adjourned.

Julie Erickson, Recording Secretary

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